



BOARD POLICY MANUAL	
Approval Date	Replacing All previous documents
Review Date	Page 1 of 1
Policy Section School	Identification SCH-1007

COMPUTER GUIDELINES

Computer guidelines for use:

- Computers are learning tools for the classroom. Learning tasks should be complimentary to the curriculum.
- Students should not bring disks from home.
- Internet use needs to be closely supervised. Students are not to use it for personal non-school related activities. Students will use e-mail only for assigned projects.
- Students are not to change parameters on the computers.
- Intranet – each student will log-on and log-off using their password.
- When installation of server is complete, they will save to their personal file on the server (hard drive).
- Avoid plagiarism – student should edit materials taken from resources.
- Recommendations for Grade/subject appropriate software should be made to Computer and Program Committees.

Damage/vandalism: when students deliberately change computer hardware format, this will be considered a serious act and be reported to Principal immediately